

## **Business Analyst**

**Full Time, Permanent**

**37.5 hours per week**

**Salary: circa £30,000 per annum (depending on experience)**

Reporting to the Commercial Director, you will be supporting the Commercial team by providing regular and accurate data as outlined below, which will involve liaising with major customers & the broader sales team.

The key objectives for this role will be

- providing a better flow of information between Commercial & Manufacturing,
- measuring customer & product performance to improve efficiencies & therefore profitability and
- achieving budget.

You will also be working collaboratively with other department managers such as the Divisional Contracts & Export Director, Financial Controller, Senior Manufacturing Manager and Customer Account Manager.

Main duties will include:

- Forecasting & maintaining Demand Planner on a daily or weekly basis
- Measuring sales versus budget on a monthly basis
- Measuring quarterly performance by product with emphasis on the following
- Providing performance measure data by customer every quarter
- Maintaining up to date records of customer terms & SLAs

The role will involve regular contact with customers as well as colleagues in different areas of the business, therefore confidence on the telephone and excellent communication skills are essential.

We are looking for someone with good organisational and documenting skills as well as well-developed investigative skills. You must have excellent eye for detail and a thorough and methodical approach to work.

An Accounting qualification or part qualification is preferable but not essential.

Applications are invited from all sectors of the community. Whatever your age, gender, disability status, sexual orientation, religion, ethnicity or family circumstances, we make it our business to make sure that you are treated with fairness and respect.

Please send your CV to [careers@sleepzee.co.uk](mailto:careers@sleepzee.co.uk)

If shortlisted, you will be contacted either via telephone or email to arrange an interview